

INFORMATION GUIDE FOR THE INTERNATIONAL SECTIONS

2025 - 2026



Welcome

First of all, I would like to congratulate you on your admission to INSA Lyon. Before welcoming you in person, I would like to welcome you to our school, which is renowned for its excellence and humanist values and which will very quickly become your school.

See you soon

Pr Marion FREGONESE
Head of département Formation Initiale aux
Métiers d'Ingénieur (FIMI)



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1 - BEFORE DEPARTURE

PLEASE CONTACT...

- **Campus France** and apply for a visa online: <https://pastel.diplomatie.gouv.fr/etudesenfrance/>
Students with an E.U. nationality and a valid European passport do not need to apply for a visa.> **PAGE 2**
- **The French Embassy or Consulate** if the Campus France process doesn't apply to your country> **PAGE 2**
- **The Town Hall** and ask for a birth certificate with the full name of both parents.
E.U. students should ask their Town Hall for a multilingual birth certificate (Form A)> **PAGE 3**
- **A sworn translator** in French language and ask for a translation of your birth certificate> **PAGE 3**
- **The French Consulate or the Alliance Française** and ask for an apostille on the French translation of your birth certificate> **PAGE 3**
- **Log in to** <http://cvec.etudiant.gouv.fr/> to create your account and pay for the CVEC – Download the CVEC certificate> **PAGE 5**
- **Your health insurance company:** Foreign students: E.U. citizens nationality need to ask for a EHIC – European Health Insurance Card> **PAGE 10**
- **An insurance company** and sign up for temporary healthcare insurance before departure, via a private company or online via the French student complementary insurance companies SMERRA or LMDE. (Information on demand at: filièresinternationales@insa-lyon.fr> **PAGE 10**

PLEASE SEND TO: filièresinternationales@insa-lyon.fr

- ① Your Etudes en France reference number (Campus France)
- ② A Photocopy of your passport
- ③ An identification photo (35 x 45mm)
- ④ Your CVEC certificate including the QR-Code.....> **PAGE 5**
- ⑤ A photocopy of your Campus France scholarship, if applicable

2 - THE « ETUDES EN FRANCE » PROCEDURE

WWW.CAMPUSFRANCE.ORG

Connect on the Campus France website:

<https://pastel.diplomatie.gouv.fr/etudesenfrance/>

and check if there is a Campus France agency in your country. If not, please contact the French Embassy or Consulate for the visa procedure.

Campus France will help you with the visa procedure and all the administrative steps.

Remember to plan ahead, as this procedure takes time to complete.

It can also provide useful information about the financial aids and scholarships dedicated to the foreign students.

Campus France will also help you in case you need a legalization or apostille on the translation of your birth certificate.



3 - BIRTH CERTIFICATE AND TRANSLATION

- Foreign students will need to provide a birth certificate to register to the French public services such as Sécurité Sociale, CAF, CROUS...
- You will also need to request a sworn translation of your birth certificate. Ask the French embassy or Consulate for an apostille to legalize the translation, or ask the Alliance française to stamp the translation.
- French Public Services may reject a translation that doesn't meet the above criteria.
- The Campus France website can help you to have your birth certificate apostilled or legalized
- Students who aren't able to get their translation legalized in their country will then need to contact a translator certified by the Appeals Court of Lyon (list on demand at the Registrar's Office).
- You must always keep the original documents.
- Only provide photocopies to the public services.



Exemple de légalisation et d'apostille pour contrôle

Légalisation	Apostille
RÉPUBLIQUE FRANÇAISE LEGALISATION (DÉCRET N° 2007-1205 DU 10 AOÛT 2007) DESTINATION DE L'ACTE (PAYS OU AUTORITÉ) : DATE : NOM ET QUALITÉ DE L'AGENT : SIGNATURE ET CACHET OBLIGATOIRE :	APOSTILLE (Convention de La Haye du 5 octobre 1961) 1. Pays : _____ Le présent acte public 2. a été signé par _____ 3. agissant en qualité de _____ 4. est revêtu du sceau/timbre de _____ Attesté 5. à _____ 6. le _____ 7. par _____ 8. sous N° _____ 9. Sceau/timbre : _____ 10. Signature : _____

4 - SPECIFIC FEES FOR THE INTERNATIONAL SECTIONS

These specific fees for the recruitment and the insertion of the candidates selected by the jury into the International Sections are to be paid once for the 5 years of the engineering cursus. **These amounts include the special summer school as well as accommodation and food costs until August, 31, 2025. An invoice will be sent to you to allow you to pay for them.**



EUROPE jury
€ 2 550*



Asia, Latin America, Caribbean and
other countries of the word juries
€ 5 350*



Double degree
AMERINSA
€ 3 100*

Please complete the bank transfer before June 30th, 2025; otherwise, your administrative registration cannot be finalized.

IMPORTANT: These fees are non-refundable except in the case of visa refusal by the consular services or serious illness that no longer allows the student to follow the course, and only upon presentation of supporting documents.

TRÉSOR PUBLIC Adresse de la banque : 3 rue de la Charité 69002 LYON, France

RELEVÉ D'IDENTITÉ BANCAIRE

PARTIE RÉSERVÉE AU DESTINATAIRE DU RELEVÉ

Le relevé d-compte est destiné à être remis à vos créanciers ou débiteurs, bancaires ou étrangers, appelés à faire inscrire des opérations à votre compte (virement, paiement des quittances etc...)

Identifiant nationale de compte bancaire - RIB					
Code banque	Code guichet	N° de compte	Clé RIB	Domiciliation	
10071	69000	00001004336	54	TPLYOM	

Identifiant international de compte bancaire - IBAN

IBAN (International Bank Account Number)						
FR76	1007	1690	0000	0010	0433	654

BIC (Bank Identifier Code)
TRPUPFR1

TITULAIRE DU COMPTE :

INSA

AGENCE COMPTABLE

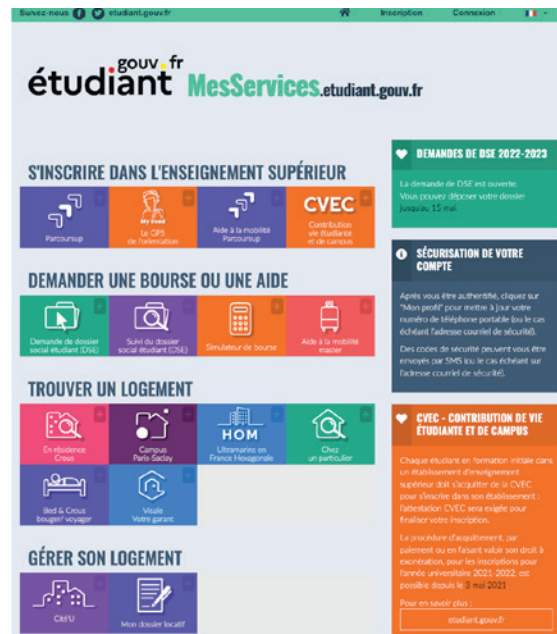
5 - CVEC – CONTRIBUTION TO CAMPUS LIFE

- Students admitted to a French institution of Higher Education are subject to this annual tax which helps to finance on-campus programs that enhance the student experience. The payment is by credit card only.

The 2025-2026 cost is €105

- Connect and create your personal account at: MesServices.Etudiant.gouv.fr
- You need to indicate Lyon as the city of your studies
- Pay your CVEC with a credit card
- Get your CVEC certificate including the QR-Code and send it to the Registrar's Office.
- Should there be a problem, please write to: filièresinternationales@insa-lyon.fr
- **Do not lose your login and password as you will need them to connect and pay for the CVEC every year of your studies in a French university.**

* Please note that **the students enrolled in the double-degree with AMERINSA** are not concerned by the CVEC nor the CROUS procedures. In case of a doubt as regards your situation, you can contact the Registrar's Office.



6 - ADMINISTRATIVE FEES AND REGISTRATION

Tuition fees are mandatory for any administrative registration at INSA Lyon, these are annual fees to be paid in addition to the recruitment fees mentioned before.

Since 19 April 2019, a ministerial order states that non E.E.A. students will be required to pay differential registration fees.

ADMINISTRATIVE REGISTRATION REGISTRATION FEES 2025-2026

Administrative registration : A link will be sent to you from July 11, 2024 to finalize your online administrative registration and pay the registration fees, so please be patient. We will assist you in finalizing your registration. Registration fees are compulsory for all administrative registrations at INSA de Lyon. These are annual fees to be paid in addition to the recruitment fees mentioned above. The ministerial decree of April 19, 2019 stipulates that registration fees for non-EU students will be subject to differentiated fees. Registration fees 2025-2026 If you are a French national, a citizen of a country in the European Economic Area (1), Monaco, Andorra, a resident of Quebec, or Switzerland AND you do not hold a scholarship entitling you to an exemption : your registration fee is €628. If you are not a national of France, the European Economic Area(1), Monaco, Andorra, Quebec or Switzerland AND you do not hold a scholarship entitling you to an exemption, your tuition fees are :

- **€ 2, 895 for the first 2 years**
- **€ 3, 941 for the 3rd year.**

Because you are recruited by specific juries, INSA offers you a partial exemption on your first registration. **Your registration fee in 2025/2026 will therefore be €628.** In 2026-2027, you will be subject to differentiated fees. You will then be able to apply for a partial waiver of these fees from the school in the spring of 2026. Partial waiver may be granted after analysis of your social situation. Fees can be paid by cheque, bank transfer or online credit card.

Amerinsa double-degree students:

Students recruited for the AMERINSA double degree do not have to pay INSA Lyon tuition fees.

1] The EEA countries are: Austria, Belgium, Bulgaria, Croatia, Republic of Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Iceland, Italy, Latvia, Lithuania, Liechtenstein, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden.

7 - SOCIAL SCHOLARSHIPS

INSA Lyon and its Foundation offer a social criteria scholarship with an annual maximum amount of €2, 500 to foreign students admitted into the 1st year of one of the four international sections of the FIML department (Core Foundation Engineering Program). This opportunity is for students who are neither eligible for CROUS scholarships nor recipients of a French or Foreign Government scholarship. The scholarship can be renewed for the 2nd and 3rd years of the engineering program if the student's social situation remains unchanged from their 1st year.

During the application phase, you have received a message from the e-mail address:

Bourses-sociales@insa-lyon.fr

For further information, please go to: <https://bourses-aides.insa-lyon.fr/>



8 - ACCOMMODATION ON CAMPUS

- **Incoming first-year students are accommodated in a double room inside the residences A or B.**

The rooms are furnished (bed, desk, chair, a wardrobe or a closet).

The rooms are also equipped with a kitchenette (comprising a fridge and an electric hob, but no cooking utensils nor crockery are provided) and a bathroom with a shower and a basin.

The toilets are common on each floor of the residences A and B., and are private in the other residences

- **A bedding package (comprising sheets, a pillow case and a blanket) is available for all 1st year students arriving from abroad.**

You will find here after the 2025-2026 indicative fees

- Rent for a shared twin room **€240 / MONTH**
- Administrative fees **€50 / YEAR**
- Deposit **€350 / YEAR**

- **A Housing insurance certificate** is required for the signature of the lease.

Students can sign up to this insurance via a private company. Some banks also propose it when students open a bank account. It is also possible to sign up online via the French student complementary insurance companies SMERRA or ADH.

We also advise students to take out an additional insurance option to cover for the loss of their room keys.

Please complete the accomodation form that has been sent to you.



For August 2025,

Housing costs are included in the specific fees through August 31, 2025. The traditional monthly bill will begin in September.

9 - FOOD ON CAMPUS

Three different options are proposed for the 1st graders catering.

The INSA engineering school offers on-site catering 7 days a week. Several options are available. You can make your choice when you arrive on campus.



NB :

For August 2025, catering costs are included in the specific fees through August 31, 2025. The traditional monthly bill will begin in September.

All students will be registered for the 5/7 Liberté Mealplan for the entire month of September.

It will be possible to change your mealplan for a 7/7 option from October the first

11 - RESIDENCY PERMIT

- For students aged 18 or older with an «Étudiant» visa, the procedure is entirely online.

Within 3 months from your arrival, connect to:
<https://administration-etrangers-en-france.interieur.gouv.fr/particuliers/#/>
and pay for the virtual (online) tax stamp by following the steps of the online procedure.

This stamp costs approximately 50 € (2025 fees).

This procedure transforms your Long Stay Visa into a Residence Permit valid until the end of the validity of your VISA. The renewal will then be done 4 to 2 months before the expiration of the VISA.

- For students under 18 holding a visa called “Mineur scolarisé”, the procedure is completely online:

Within one month of your arrival, you must create your user account on the ANEF website. Then within 2 months of your 18th birthday, you must apply for your residence permit on the ANEF website :
<https://administration-etrangers-en-france.interieur.gouv.fr/particuliers/#/>

After a few weeks, the Prefecture will appoint the date for you to come and pick up your one-year residence permit.

2025 indicative cost: 75€

4 to 2 months before the expiration of your first residence permit, you must apply for the renewal of your residence permit on the ANEF website.



The Administrative Directorate of Training can advise and accompany you in case of difficulties.



Étrangers en France
DIRECTION GÉNÉRALE DES ÉTRANGERS EN FRANCE



12 - 2025 INSA LYON SUMMER SCHOOL

Dates : From 20/08/2025 to 09/09/2025

<https://ecole-ete.insa-lyon.fr/>

Further to your admission, you will participate to a summer school of Français Langue Etrangère (FLE) which also includes initiation to French culture and scientific activities and which will help you to get well prepared and to facilitate your integration at INSA.

The residences will be available to welcome you between 9 a.m. and 5 p.m. on **Monday, August 18th and Tuesday, August 19th 2025**. No arrivals will be possible before these dates or during the weekend.

In order to prepare for this summer school and in particular to form groups, a French test will be organized at the end of June. To take this test, you will receive a link allowing you to connect to the questionnaire. This test will take about 1 hour.

You will receive more information about the content of this summer school (French and science courses) as well as the welcome procedure after this test.

The cost of the Summer School is already included into the amount of the 2025-2026 specific fees.



13 - 2025-2026 ACADEMIC CALENDAR

Academic Year 2025-2026	
2025-2026 Summer School greeting event	18 /08 and 19/08/2025
General Student Welcome event	A half day on 08 /09/2025
School pre-start activities	10./09/2025, 11/09/2025, 12/09/2025
Winter holidays	19/12/2025 > 05/01/2026
End of 1st semester	30/01/2026
Half-term winter break	13/02/2026 > 23/02/2026
Spring holidays	03/04/2026 > 20/04/2026
End of 2nd semester	19/06/2026
Official national holidays	Tuesday, November 11th 2025 (1918 victory) Friday, May 1st 2026 (International Workers' Day) Friday, May 8th 2026 (1945 victory) Thursday, May 14th 2026 (Ascension) Monday, May 25th 2026 (Pentecost)
Staff day	Friday, May 15th 2026

15 - CAMPUS MAP

